

ARMORY PARK HISTORIC ZONE ADVISORY BOARD

21 April 2015, 1900hrs
St. Andrew's Church Parish Hall
S. Fifth Avenue & E. 16th Street
Tucson, Arizona

MINUTES OF MEETING

Call to Order: Meeting was called to order at 1900hrs.

Sign In – Board Members and Guests:

Board Members Present:, Mark Crum, Phyllis Factor,, Jack McLain, Bill Duffy, Martin Diamond, Michael Lex (A quorum was established.)

Guests: Kristin Neff, Carolyn Neff

Approval of Previous Meeting Minutes: A motion to approve the minutes for the meeting of 17 March 2015 was made by Phyllis Factor and seconded by Mark Crum. Motion carried.

4. 741 S. 4th Avenue – HPZ 15-35, Informal review of proposed Garage/Guesthouse.

Well developed informal drawings and material list were presented by the property owner and her architect. The owner had reviewed the UDC relative to HPZ requirements for building in Armory Park prior to this meeting and the plans reflected this effort. The Board suggested preparing an alternate design for a roof dormer in the event the TPCHC does not approve the drawn "Eyebrow" design. The design and materials appeared to be compliant with the UDC and the owner was advised to proceed with developing formal plans and to contact PDSD to move the project forward.

5. Discussion of APHZAB Administrative Issues.

(A) Discussion of best strategy for notifying the residents of Armory Park Neighborhood re: actions that will be taken following observed non-approved or non-compliant building, renovation, or demolitions. Concerns of Mark Crum were explained and discussed. It was agreed that an Open Letter to the Armory Park Community will be composed and distributed (likely by hand in a canvassing activity by volunteers). A final draft version will be provided to the Board at the next regular meeting for Board approval.

(B) Discussion of strategy for notification of Real Estate agents doing business in Armory Park Neighborhood of HPZ requirements so their clients can be made aware of the responsibility of HPZ compliance prior to closing escrow. Phyllis Factor will provide to the Board Chair an earlier version used several years ago which may be the basic format for an updated version. To be discussed at the next regular Board meeting.

7. Call to the Public – No public was present.

8. Adjournment – The meeting was adjourned at 2040hr: Motion by Phyllis Factor, seconded by Mark Crum

These minutes were formally approved at the 19 May 2015 meeting of the Armory Park Historic Zone Advisory Board